

Minutes

Workforce Development Reference Group Meeting
Mental Health Coordinating Council
Rose Cottage, Building 402, Central Avenue,
Rozelle Hospital Grounds, Lilyfield

Thursday 13th September 2007
2:00 to 4:00 PM

1. Welcome

2. Attendance and apologies

Attendance:

1. Jesse Williams – CCWT
2. Wayne Petersen – Neami
3. Nicole Nevin – Catholic Healthcare
4. Helen Madigan – CoAst
5. Danielle Baghurst – Catholic Healthcare
6. Jason Kioko – Pioneer Clubhouse
7. Jo Khoo – NADA
8. Judi Matthews – New Horizons
9. Tina Smith – MHCC
10. Nicole Schlederer – MHCC
11. Heidi Freeman – MHCC

Apologies:

1. Mhairi Fraser – CCWT
2. Rhoda Immerman – ARAFMI
3. Sue Stirling – RFNSW
4. Sue Cripps – Homelessness NSW
5. Maggie Pressnell – Mission Australia
6. Susan Scowcroft – NSW CSH ITAB
7. Gillian Malins – NSW CAG
8. Sabrina Urrutia - Aftercare
9. Tami Casey – NSW CS&H ITAB
10. Bill Gye – SFNSW
11. Nich Rogers – Neami
12. Jonine Penrose Wall - MHCC
13. Sandy Watson
14. Janet Meagher - PRA

3. Previous Minutes

Accepted as a true and accurate record

4. Business arising

- 4.1. Learning and Development Unit – Tina to provide update

- a) LDU activities - Tina Smith provided an update on the activities of the Learning and Development Unit, including:
 - RTO Activity: Marketing/promotion & regional training
 - Mental Health Training Industry Reference Group met 19/7 & working on course development
 - VET Sector: MHCC met with VICSERV to explore MH work qualifications in the Community Services Training Package.
- 4.2. Workforce Development Initiatives – all to be launched at MHCC AGM – November 30th
 - a) VET Sector pocket guide – with Tami Casey (ITAB) being printed
 - b) Recruitment campaign
 - Printed materials including 2 Posters and 1 brochure soon to be completed & printed by Breakout
 - c) Mental Health NGO Service User and Peer Leadership Project
 - Joint project between NSW CAG and MHCC
 - Sandy Watson contracted to prepare a discussion paper
 - This will be circulated, to encourage discussion and further consideration of the issues involved. Additional activity for the project will be determined after feedback from the discussion paper.
- 4.3. Review of Community Services Training Package – update by Tina Smith. The next version (mini-Pre-Draft 2) of the Cert IV in Mental Health Practice is now available & Tina is compiling comments on the Review.
- 4.4. RPL Guide – update by Tina Smith. The pilot RPL project has started between MHCC and several employees of Richmond Fellowship.
- 4.5. Information sharing between RTO, NGO and learning participant – ON HOLD till next WFD meeting

5. New Business

- 5.1. MHCC Website design
 - Nicole asked those at the meeting if they thought it would be a good idea to have the minutes/agenda put on the new website, with a link to note members when there is an update. This was unanimously agreed upon.
 - The BRC employment company should have the mental health employment opportunities on their website soon & there will be a link to it from the MHCC website.
- 5.2. MHCC AGM – On Friday, November 30. It would be great to see all members of the WFD reference group there.
- 5.3. Introduction of Nicole Schlederer, new Workforce Development Officer at MHCC taking over from Heidi Freeman. Heidi's last day was Friday 14th September. The group thanked her for her work over the years and wished her the best for the future.

6. Next Meeting

- 6.1. Thursday 15th November 2007, 2 – 4pm at MHCC Boardroom