

**The Mental Health Coordinating Council (MHCC)** is committed to affordable and quality learning. We are the peak body for community mental health services in NSW with over 20 years experience in representing the interests of our member organisations. As an Registered Training Organisation we can deliver training to develop the capacity and skills of the community mental health sector including:

- Certificate IV in Mental Health Work (non-clinical CHC41102) – agreed by members as the voluntary minimum training standard for workers in the sector
- Leadership In Action program (leading to the Advanced Diploma in Community Services Management)
- Other specialised courses including Mental Health First Aid
- Customised learning to meet the specific needs of your workforce



Check our website  
**[www.mhcc.org.au](http://www.mhcc.org.au)**  
for up-to-date details of all our  
learning and development options,  
programs and courses.

## Contact us or check our website [www.mhcc.org.au](http://www.mhcc.org.au)

for more information on:

- Courses, venues and dates
- Certificate IV in Mental Health Work (including Traineeships and how existing skills can count)
- Leadership In Action Program
- Customised solutions for workforce development

Mental Health Coordinating Council  
– Learning & Development Unit

02-9555 8388 ext 106

PO Box 668 Rozelle 2039

Email: [training@mhcc.org.au](mailto:training@mhcc.org.au)

website: [www.mhcc.org.au](http://www.mhcc.org.au)



## Developing the mental health workforce and skills for mental health work

Mental Health Coordinating Council  
Learning & Development Unit



## Certificate IV in Mental Health Work

Specifically designed for community mental health workers to gain skills in working with people with mental health issues and achieve a national qualification – The Certificate IV in Mental Health Work (non-clinical CHC41102).

There are numerous pathways to achieving the qualification including face to face training, assessment only pathway, gathering evidence from the workplace and work-based projects.

The time taken to complete the qualification is different for each person but generally takes between 1 and 2 years.

This course covers:

- Orientation to mental health work
- Working with people with mental health issues
- Legal and ethical issues including OH&S
- Responding to suicide and self harm
- Cultural diversity
- Specialist communication skills

Elective areas include:

- Assisting with self medication
- Mental health / alcohol and other drugs
- Working with consumers and carers

**You may be eligible to complete the qualification through a government funded Traineeship. See our website for more details.**



## Leadership In Action Program

Visionary leadership is increasingly recognised as a critical change agent in community mental health services.

This new program has been designed and developed using the most contemporary schools of thought on “what makes a great leader and manager”. Completing the course gives you a nationally recognised qualification, the Advanced Diploma in Community Services Management.

The Leadership in Action Program includes:

- Emotional intelligence
- Creative problem solving: action learning
- Leading and developing others
- Human resource management
- Learning environments
- Reflective practice

The Leadership in Action Program uses a mixed-delivery mode to minimise time away from the workplace and promote workplace learning.

This course is suitable for existing workers with – or aspiring to – leadership / management roles in community mental health services including CEOs, Frontline supervisors, Team Leaders, Program Managers and Program Coordinators.

For costs and dates go to our website  
[www.mhcc.org.au](http://www.mhcc.org.au)

**Better skills  
for better services**

## Mental Health Course Options

We specialise in training for those requiring discreet skills in mental health. We offer a range of courses including:

- Mental Health & Alcohol and Other Drugs
- Responding to Suicide and Self Harm
- Responding to Critical Incidents
- Mental Health First Aid
- Law and Ethics for Managers
- Mental Health Connect – Mental health skills for community workers
- Mental Health Medication Matters
- Mental Health and Cultural Diversity

## Customised Solutions

We are able to work with your organisation to customise learning to meet the specific needs of your workforce. We have the capacity to offer customised solutions in areas such risk management, critical incident, management for mental health, induction, behaviour management and many other areas. Please contact us to discuss your specific requirements.

