

MHCC LDU Fee Schedule 2011

Qualification costs

Certificate IV Training and Assessment			
	Course Pathway to Cert IV* for those with no experience & little qualifications	RPL Pathway to Cert IV* for those with existing or no qualifications & much experience	
MHCC Member	\$1750	Partial RPL available, contact MHCC for details	
Non-Member	\$1950		
Individual Course Costs		Members	Non-Members
Foundations of Training:		\$550	\$625
<i>Recognition of Prior Learning pathway for Foundations of Training only</i>		\$550	\$625
Foundations of Assessment:		\$800	\$875
Design and Develop Training:		\$400	\$450

Certificate IV Mental Health			
	Course Pathway to Cert IV* for those with no experience & little qualifications	Blended (or Part RPL) Pathway to Cert IV* for those with existing qualifications but want or need to attend some workshops	Full RPL Pathway to Cert IV* for those with existing or no qualifications & much experience
MHCC Member	\$2,700 p/p	from \$1,300 p/p	\$1,500 p/p
Non-Member	\$3,500 p/p	from \$2,200 p/p	\$2,000 p/p
Existing worker traineeship	\$3000 p/p	\$3000 p/p	\$3000 p/p
New Entrant Traineeship	\$424 (admin fee)	\$424 (admin fee)	\$424 (admin fee)
Cost after MHCC Scholarship awarded	\$700 Members \$1,500 Non Members	\$0 Members \$200 Non Members	\$0 Members \$0 Non Members

Diploma Community Services (Mental health)	
MHCC Member	\$2,800 p/p
Non-Member	\$3,100 p/p
Cost after MHCC Scholarship awarded	\$800 Members \$1100 Non Members

Diploma Community Services (Alcohol, other drugs and mental health)	
MHCC Member	\$2,990 p/p
Non-Member	\$3,300 p/p
Cost after MHCC Scholarship awarded	\$990 Members \$1300 Non Members

Advanced Diploma of Community Sector Management			
	Leadership in Action (for managers with less than 2 yrs experience)	One day recognition skills for managers	Leadership in Action Express (for managers with 2 or more years experience)
MHCC Member	\$2,900 p/p	\$350 p/p	\$2,500 p/p
Non-Member	\$3,100 p/p	\$400 p/p	\$2,600 p/p
PPP	\$1528 (2011)	-	\$764 (2011)

Per unit costs

This option is only relevant for people who have 5 or less units from a qualification, are not attending training and completing an assessment only pathway. If 5 or more units are being completed with training then the blended pathway cost applies.

Per unit	\$150
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Refunds

Depending on the circumstances, refunds (less a 25% administration charge) may be available for the first 3 months after enrolment in the qualification. After that point payments for training and assessment will only be refunded in exceptional circumstances. Participants in exceptional circumstances can make application for special consideration to MHCC's Learning and Development Unit Manager.

Short Courses

	Members	Non-members
Breathe Easy	\$300	\$300
Mental Health Connect	\$300	\$300
Mental Health First Aid	\$2700	\$3000
Motivational Interviewing	\$300	\$400
Long Term Impact of Child Abuse – An introduction	\$300	\$400

Per day costs

	Course Fee per person per day for relevant courses
MHCC Member	\$150 (+\$50 Assessment Fee if required)
Non-Member	\$200 (+\$75 Assessment Fee if required)

Refunds

Once registrations are processed refunds can only be made when:

- A course is cancelled, or the course date is changed by MHCC
- A written request is received 14 days prior to the course
- A medical certificate is provided in the event of illness or misadventure

All refunds will incur a \$35 administration fee, except where a course has been cancelled by MHCC.

Full or partial non-attendance of registered participants will incur the full registration fee.

Transfer / Substitution / Credit

All fee-paying participants are given the opportunity to transfer to another course date on 1 occasion. MHCC must be notified in writing 7 days prior to the course if a transfer is required.

Substitutions must be advised in writing 5 days prior to the course.

In special circumstances course credits can be negotiated.

Additional Training

Additional Training means training requested by an organisation to complete an entire qualification in addition to events scheduled in the MHCC Training Calendar.

- The Organisation must provide a minimum of between 15 – 20 Participants per each Additional Training event.
- If numbers for an Additional Training event fall below the minimum number of Participants then an additional course charge will apply and will be negotiated on a case by case basis.
- In the event that a participant is unable to attend the scheduled additional training event and wishes to attend a general course offered by MHCC a transfer fee will apply.
- The Organisation must pay for all travel and accommodation expenses associated with Additional Training as required.

cancellations

In the event that the Organisation seeks to cancel the Additional Training MHCC requires a minimum of 4 weeks' notice of cancellation, however if MHCC has incurred expenses prior to this notice the Organisation will be required to meet those expenses if a refund or transfer of those expenses is not available.

If notice of 4 weeks or less is given the Organisation will be required to pay legitimate expenses already incurred by MHCC which may include venue, catering, travel, accommodation and presenter cancellation fees.

Customised training

Customised training means training that is requested by an organisation for an existing course or development of a tailored course to meet their specific needs.

Per day training cost

(15 people or less)	\$1500
(between 16 – 20)	\$1800
(between 21 – 25)	\$2200
Assessment fee	\$50 per person
Venue	Charged at cost
Catering	Charged at cost

If training is conducted within the Sydney Metropolitan area accommodation and transport costs will not be incurred.

If training is conducted outside the Sydney Metropolitan area transport and accommodation costs will be met by the organisation and charged at cost.

Course Development Costs

Course development costs will be charged between \$500 - \$700 per day however the fee will be considered on a case by case basis depending on the project requirements.