

## Advanced Diploma of Community Sector Management CHC60308

<b>Qualification overview:</b>	This management stream qualification covers workers who are responsible for coordination and management of smaller organisations or of branches/departments of large organisations. These people work independently and report to executive management or boards of management. They undertake a range of functions requiring the application of knowledge and skills to achieve results in line with the organisation's goals and strategic directions.
<b>Compulsory units:</b>	6
<b>Elective Units:</b>	7

### Who is this for:

• Centre manager	• Coordinator (large organisation)
• Community care manager	• Manager (small agency/service)
• Community development manager	• Program area manager
• Community education manager	• Project manager
• Community services manager	• Volunteer program manager

### The compulsory units are:

BSBR501A	Manage risk
CHCADMIN604A	Manage the finances, accounts and resources of an organisation
CHCORG605A	Manage human resources in a community sector organisation
CHCORG610A	Manage change in a community sector organisation
HLTOHS500A	Manage OHS processes
BSBMGT608B	Manage innovation and continuous improvement

### Electives

CHCORG611A	Lead and develop others in a community sector workplace
CHCORG624C	Provide leadership in community services delivery
CHCPOL701A	Use research evidence to advance policy and practice
PSPMNGT605B	Manage diversity
BSBMGT605B	Provide leadership across the organisation
CHCORG627B	Provide mentoring support to colleagues
CHCORG607C	Manage workplace issues